

Town of Smyrna  
Department of Utilities  
315 South Lowry Street  
Smyrna, Tennessee 37167-3416  
(615) 355-5740



## Bank Draft Authorization

Name: \_\_\_\_\_  
Last, First, Middle Initial – **As shown on bank account records**

Phone: \_\_\_\_\_  
Daytime phone number

Email: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Bank's Routing Number: \_\_\_\_\_  
From check

Account Number: \_\_\_\_\_  
From check

Smyrna Utility Account Number: \_\_\_\_\_  
From most recent statement

Smyrna Utility Account Owner: \_\_\_\_\_  
From most recent statement

By signing below, I hereby authorized my utility bill to be paid by my bank.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please complete and sign this form and mail it, along with a voided check, to Smyrna Utilities at the address at the top of the page. We will send an email upon configuring your account, but until your utility statement indicates that payment is by Bank Draft, you still need to ensure that payment is made before the due date.

Please use this sample check to help find your bank's routing number and your checking account number. Please do not confuse the check number with either of these.

If you have any questions, please give us a call. We're here to help.

Smyrna Utilities  
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